

**Accessibility Plan**

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| Approved by Resources Committee | November 2021 |
| Reviewed | November 2024 |
| Date of next Review | November 2027 |

## 1. Aims

The aim of this plan is to show how Mount Pleasant Primary School intends, over time to increase the accessibility of our school for disabled pupils, staff, parents/carers and visitors.

1. Roles and Responsibilities

Responsibilities for targets and actions are defined by role in the tables in Section 3.

1. Accessibility Plan

## Areas of planning responsibilities

* Increasing access for disabled pupils to the school curriculum (including teaching and learning and the wider curriculum such as participation in after-school clubs, leisure and cultural activities and school visits).
* Improving access to the physical environment of the school (including improvements to physical aids to access education)
* Improving the delivery of written information to disabled pupils (including planning to make written information that is normally provided by the school to its pupils available to disabled pupils. The information should take account of pupils’ disabilities and pupils’ and parents’ preferred formats and be made available within a reasonable time frame).

Current Context

The school building is fully wheelchair accessible. The school responds to the needs of its current pupil, parent and staff group each year.

## Increasing access for disabled pupils to the school curriculum

Improving teaching and learning lies at the heart of the school’s work. Through self-review and Continuous Professional Development (CPD), we aim to enhance staff knowledge, skills and understanding to promote excellent teaching and learning for all children. We aim to meet every child’s needs within mixed ability, inclusive classes.

We believe that all children should be enabled to participate fully in the broader life of the school. Consequently, all children have always been permitted to attend age relevant after school clubs, leisure and cultural activities, educational visits and residential visits.

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| **Target** | **Strategies** | **Time-scale** | **Responsibility** | **Success Criteria** |
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| Increase confidence of all staff in differentiating the curriculum | Be aware of staff training needs on curriculum access. Assign CPD for dyslexia, adaptation and recording methods. Online learning modules if required. | On-going and as required | Headteacher/SENCo | Raised staff confidence in strategies for differentiation and increased pupil participation |
| Ensure classroom support staff have specific training on disability issues | Be aware of staff training needs. Staff access appropriate CPD Online learning modules if required.  Staff assigned to support children with specific needs have appropriate training. | As required | Headteacher/SENCo | Raised confidence of support staff |
| Ensure all staff are aware of disabled children’s curriculum access | Set up a system of individual access plans for disabled pupils when required. Information sharing with all agencies involved with child. | As required | Headteacher/SENCo | All staff aware of individual’s need |
| Use software to support learning | Make sure software installed where needed  Staff have training on relevant software as required | As required | ICT technician/  Headteacher/SENCo | Wider use of SEN resources  Staff confident using specialist software |
| All educational visits to be accessible to all | Develop guidance for staff on making trips accessible. Ensure each new venue is vetted for appropriateness and relevant risk assessments completed on Evolve system. | As required | Headteacher/  Educational Visits coordinator | All pupils in school able to access all educational visits and take part in a range of activities |

## Improving access to the physical environment of the school

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| **Target** | **Strategies** | **Time-scale** | **Responsibility** | **Success Criteria** |
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| The school is aware of the access needs of disabled pupils, staff, governors, parent/carers and visitors | To create access plans for individual disabled pupils as part of the  SEN/additional needs process. Be aware of staff, governors’ and parents’ access needs and meet as appropriate. Through questions and discussions, find out the access needs of parents/carers through newsletter. Consider access needs during recruitment process. | As required. Induction and on-going as required.  Recruitment process | Headteacher/SENCo | Access plans in place for disabled pupils and all staff aware of pupils’ needs. All staff and governors feel confidence that their needs are met. Parents have full access to all school activities. Access issues do not influence recruitment and retention issues. |
| Ensure all disabled pupils can be safely evacuated | Put in place Personal Emergency  Evacuation Plan (PEEP) for all pupils with difficulties. Develop a system to ensure  that all staff are aware of their responsibilities | As required | Headteacher/SENCo | All disabled pupils and staff working alongside them are safe in the event of a fire |
| Ensure accessibility of access to IT equipment | Alternative equipment in place to ensure access to all hardware. Liaise with  Visually Impaired and Hearing Impaired  LA support where appropriate | Ongoing and as required | ICT technician/  Headteacher/SENCo | Hardware and software to meet the needs of children is available as appropriate |
| All fire escape routes are suitable for all | Make sure all areas of school can have wheelchair access. Emergency access routes are visually checked weekly. | Ongoing – as required and as appropriate | Caretaker | All disabled staff, pupils and visitors have safe independent egress |

## Improving the delivery of written information to disabled pupils

This will include planning to make written information that is normally provided by the school to its pupils available to disabled pupils. Examples might include handouts, textbooks and information about school events. The information should take account of pupils’ disabilities and pupils’ and parents’ preferred formats and be made available within a reasonable timeframe. In planning to make written information available to disabled pupils, we again need to establish the current level of need and be able to respond to changes in the range of need. The school will need to identify agencies and sources of such materials to be able to make the provision when required. The school’s IT infrastructure will enable us to access a range of materials.

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| **Targets** | **Strategies** | **Time-scale** | **Responsibility** | **Success Criteria** |
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| Review information to parents/carers to ensure accessibility | Provide information in clear print in ‘simple’ English. School office staff will support and help parents to access information and complete school forms. Ensure website and all documents accessible via the school website can be access by the visually impaired. | On-going | School admin team | All parents receive information in a form that they can access. All parents understand the key messages from school. |
| Improve the delivery of information in writing in an appropriate format | Provide suitably enlarged, clear print for pupils with a visual impairment | As required | Class teachers | Excellent communication |
| Ensure all staff are aware of guidance on accessible formats | Guidance to staff on dyslexia and accessible information | Ongoing | SENCo | Dyslexia is not a barrier to good communication |
| Provide information in other languages for pupils, or prospective pupils, who may have difficulty with hearing or language problems | Use translators (school staff) to support parents and pupils to understand information. | As required | Headteacher/SENCo | Pupils and/or parents feel supported and included |
| Provide information in simple language, symbols, large print for prospective pupils or prospective parents/carers who may have difficulty with the standard form of printed information | Ensure that the website is fully compliant with the requirement for access by a person with visual impairment | Ongoing | Headteacher | All can access information about the school |